SMSS FALL FORMAL PROTOCOL

Table of Contents

I: Responsibilities **2**

II. Fall Formal Awards **2**

III: Nomination Procedure **4**

Nomination Procedure: **4**

IV. Review **4**

I: Responsibilities

The SMSS Fall Formal will be the responsibility of the outgoing (and incoming) SMSS Social Reps, based on event location (Saskatoon or Regina) in collaboration with the UGME and first-year White Coat Ceremony

1.1 Specific Responsibilities:

1.1. The specific roles and responsibilities of the incoming Social Rep shall be made clear by the outgoing Social Rep within one (1) month following the Spring Election Cycle. This is to ensure there is adequate time for the incoming Social Rep to continue the preparation and planning of the Fall Formal throughout the summer break.

1.2. The Fall Formal program Masters of Ceremonies will be the SMSS President and the SMSS Vice President Internal Regina Sr.. If neither of these individuals is able to attend, this responsibility will fall to the Saskatoon Social Rep, Saskatoon Class Reps, or SMSS Council Member as designated by the VP Regina Saskatoon Sr. For more information, refer to transition documents.

II. Fall Formal Awards

The Recognitions Awarded at the Formal Include:

2.1 Honorary President of the SMSS

2.1.1. A member of UGME staff who contributes to the enhancement of student experiences in the College of Medicine

2.1.2. Individuals who have previously won this award (in the past academic year) are not eligible to receive the award again only for the current academic year

2.2 Spirit of the Class of ____ Year 1, 2, and 3

2.2.1. A member nominated from each class who is held in high regard by their classmates and reflects the uniqueness and talents of their class whilst exemplifying the charisma and nerve needed to be a future physician.

2.3 Student Group of the Year

2.3.1. Awarded to the group that best serves the student experience in the College of Medicine by providing unique opportunities to members. The student group must be ratified and will receive a $250 prize to be spent on further group activities.

2.4 Global/Community Health Award

2.4.1 Awarded to a student who has shown a vested interest in improving health care outcomes for others and/or increasing awareness of health care inequity among their classmates on either a local or global scale.

2.5 Student Participation Award

2.5.1 Awarded to a student, one from each year, who participates at the executive level of one or more student groups as well as participates and contributes to team unity and experience on one or more College of Medicine recreation teams.

2.6 MVP Regina

2.6.1. Awarded to a Regina student, one from each year, who strives to promote the morale and feeling of community at the Regina campus. The recipient will be selected for commitment to promotion of wellness, community, professional development, and/or advocacy for current and future Regina students.

2.7 MVP Saskatoon

2.7.1. Awarded to a Saskatoon student, one from each year, who strives to promote morale and a sense of community at the Saskatoon campus. The recipient will be selected for commitment to promotion of wellness, community, professional development, and/or advocacy for current and future Saskatoon students.

2.8 Pre-Clerkship Teacher of the Year Regina

2.8.1 Pre-clinical Teacher of the Year will be a pre-clinical professor at the Regina Campus is held in high regard and goes above and beyond expectations in their interactions with medical students. This award is voted upon by year 1 and 2 classes.

2.8.2 Individuals who have previously won this award (in the past two academic years) are not eligible to receive the award again for the following two academic years.

2.9 Pre-Clerkship Teacher of the Year Saskatoon

2.9.1 Pre-clinical Teacher of the Year will be a pre-clinical professor at the Saskatoon campus who is held in high regard and goes above and beyond expectations in their interactions with medical students. This award is voted upon by year 1 and 2 classes.

2.9.2 Individuals who have previously won this award (in the past two academic years) are not eligible to receive the award again for the following two academic years.

2.10 Clerkship Teacher of the Year Regina

2.10.1 The Clerkship Teacher of the Year will be a clinician at the Regina Campus who is held in high regard and goes above and beyond expectations in their interactions with medical students. The recipient will be selected by the fourth year class each March and acknowledged at graduation. Nominations and voting by secret ballot will be coordinated by the Dean's office.

2.10.2 Individuals who have previously won this award (in the past two academic years) are not eligible to receive the award again for the following two academic years.

2.11 Clerkship Teacher of the Year Saskatoon

2.11.1 The Clerkship Teacher of the Year will be a clinician at the Saskatoon Campus who is held in

high regard and goes above and beyond expectations in their interactions with medical students. The recipient will be selected by the fourth year class each March and acknowledged at graduation. Nominations and voting by secret ballot will be coordinated by the Dean's office.

2.11.2 Individuals who have previously won this award (in the past two academic years) are not eligible to receive the award again for the following two academic years.

Each of the above honourees shall receive a plaque ordered by the SMSS VP Internal Regina Sr. to signify their accomplishment.

III: Nomination Procedure

Nomination Procedure:

3.1. The polling of classes and nomination process will be handled by the SMSS VP Internal Regina Jr. with assistance from the SMSS VP Internal Regina Sr. The process shall be as democratic and straightforward as possible.

3.2. The VP Internal Regina Jr. will collect nominations from years 1-3 in an anonymous online format between February and April. The VPs Internals Regina will compile a shortlist of nominees (3 names) based on the frequency of an individual nominated and the quality of their supporting statement.

3.3. The VP Internal Regina Jr. will send out a Survey to years 1-3 to decide the final award winner. All decisions made during the process are considered final. The process shall conclude by the second week of May.

3.4. Award winners shall be notified by email that they have been selected to receive an award, no later than 2 weeks before the end of ticket sales, and that their attendance is requested at the Fall Formal.

IV. Review

This protocol is subject to review and approval by the SMSS Council. Restructuring the protocol shall fall to the SMSS Executive Council when necessary.