CONSTITUTION OF THE STUDENT MEDICAL SOCIETY OF SASKATCHEWAN (SMSS)

ARTICLE I: NAME 3
ARTICLE II: OBJECT 3
ARTICLE III: MEMBERS AND DOCUMENTATION 3
Membership 3
Governing Documents 3
ARTICLE IV: ORGANIZATIONAL STRUCTURE 3
Governing Bodies 3
Meetings 4
Voting Rights 4
Divisions 4
Officer Responsibilities 4
Quorum 5
Funding 5
IV.I: EXECUTIVE COUNCIL POSITIONS 5
IV.II: SMSS COUNCIL POSITION 5
IV.III: AUXILIARY POSITIONS 6
IV.IV: ADVISORY POSITIONS 6
IV.V: POSITIONS BY DIVISION 7
Executive Council 7
Academic Division 7
Advocacy Division 7
External Division 8
Finance Division 8
Internal Division 8
ARTICLE V: AFFILIATED PERSONS AND ORGANIZATIONS 8
External Organizations & Membership Fees 8
ARTICLE VI: PROCEDURES AND POLICIES 9
ARTICLE VII: MEETINGS AND TURNOVER 9
General Meetings 9
Division Meetings 10

Turnover 10
ARTICLE VIII: COMMITTEES 10
ARTICLE IX: ELECTIONS 11
Election Administration 11
Election Cycles 11
Eligibility and Voting 11
IX.I: BY-ELECTIONS 11
IX.II: TEMPORARY POSITIONS 11
ARTICLE X: REMOVAL FROM OFFICE 12
X.I: REMOVAL OF COMMITTEE REPRESENTATIVES 12
X.II: REMOVAL OF SMSS OFFICERS 12
X.III: REMOVAL OF CLASS REPRESENTATIVES 12
ARTICLE XI: AMENDMENT OF THE DOCUMENTS OF THE SMSS 12
ARTICLE XII: DISSOLUTION 12
APPENDIX 1: ORGANIZATIONAL FLOW CHART & VOTING RIGHTS 13
APPENDIX 2: SMSS POLICIES PACKAGE 16
I. SMSS ACCOUNTABILITY POLICY & PROTOCOL 16
II. SMSS FALL FORMAL PROTOCOLS 16
III. SMSS SAFETY & INCLUSION 16
IV. SMSS SPECIAL EVENT POLICY 16
V. SMSS STUDENT FEE POLICY 16
VI. SMSS STUDENT TRAVEL AWARD PROTOCOL 16

ARTICLE I: NAME

The name of this organization will be the Student Medical Society of Saskatchewan (SMSS).

ARTICLE II: OBJECT

The purpose of the SMSS is to represent the interests of its members, to facilitate the involvement of its members in extracurricular activities and to promote a healthy and happy College of Medicine (CoM) at the University of Saskatchewan (USask).

ARTICLE III: MEMBERS AND DOCUMENTATION

Membership

All students registered full-time in the undergraduate Doctor of Medicine program or the associated graduate stream (MD/MBA and MD/PhD) programs of the CoM at USask shall become members of the SMSS upon payment of their membership fee, in accordance with the SMSS Student Fee Policy.

SMSS membership shall cease only in the event of graduation, withdrawal, or expulsion from the CoM. All members are required to adhere to the SMSS Fee Policy, including any restrictions on participation in SMSS events and activities for those who have not fulfilled their fee obligations.

Governing Documents

There are two official governing documents of the SMSS:

1. The Constitution of the Student Medical Society of Saskatchewan (SMSS), is hereafter referred to as “the Constitution.”
2. The Policies of the Student Medical Society of Saskatchewan (SMSS), hereafter referred to as the “SMSS Policies Package.” This package is appended to this Constitution as Appendix 2 and carries the same authority as the Constitution.

The SMSS Working Documents govern specific actions within the organization and outline the roles and responsibilities of each SMSS position.

The SMSS will utilize the current iteration of Robert’s Rules of Order and abide by guidelines established in writing and duly enacted for purposes expressed in the governing documents. The SMSS Working Documents shall be made available on the SMSS website.

ARTICLE IV: ORGANIZATIONAL STRUCTURE

Governing Bodies

There shall be two governing bodies within the SMSS, both elected by the general membership:

1. SMSS Executive Council (hereafter referred to as “Executive”)

2. The SMSS Council (hereafter referred to as “Council.”)

Both bodies shall be accountable for the SMSS membership and are chaired by the SMSS President.

Meetings

To ensure proactive, effective governance, the Executive shall meet with members of the Council as needed, with a meeting of Council being held should ten (10) Council members and/or two (2) Executive members request it of the President. Once a meeting is called, it must take place within two (2) weeks. The agenda for a meeting must be provided no later than one (1) week before such a meeting is held. The first Council meeting must be held before the end of October following the conclusion of the SMSS Fall Elections cycle. A minimum of one (1) additional council meeting shall be held between January and May each year.

Voting Rights

Persons elected to hold Executive and Council positions are considered SMSS Officers (herein referred to as “Officers”) and are entrusted with voting rights. Executive Officers shall be given voting rights at both SMSS Executive Meetings and SMSS Council Meetings. Council positions shall be given voting rights at SMSS Council Meetings per Appendix 1. Officers who sit on different divisions within the SMSS shall also be given voting rights within those respective divisions.

Divisions

There shall be six (6) Divisions within the SMSS:

1. The Internal Division (Co-chaired by the Vice President Internals Sr. (Regina and Saskatoon))
2. The External Division (Chaired by the Vice President External Sr.)
3. The Academic Division (Chaired by the Vice President Academic Sr.)
4. The Advocacy Division (Chaired by the Vice President Advocacy Sr.)
5. The Finance Division (Chaired by the Vice President Finance)
6. The Communication Division (Chaired by the Vice President of Communications)

These Divisions shall be populated according to Article IV (outlined in sections I-IV)

Officer Responsibilities

Unless otherwise specified, all SMSS Officers must:

- Attend the meetings of their Division, SMSS Council Meetings, the SMSS AGM, and the SMSS SGM.
- Report their activities to the Council
- Operate within their approved budgets.
- Aid incoming Officers during the transition between Councils.

Regrets for Division meetings must be submitted to the Chair of the Division a minimum of one (1) day before the meeting. Regrets for SMSS Council Meetings, the SMSS AGM, and the SMSS SGM must be submitted to the VP Communications a minimum of two (2) days before the meeting. Unexcused absences may result in the enactment of the Accountability Policy (see SMSS Policies Package).

Quorum

Unless otherwise outlined, quorum at any SMSS Meeting shall consist of a simple majority of voting members and a vote on any resolution will need a majority of that quorum to pass. For AGM and SGM Meetings, quorum shall be set at thirty (30) SMSS Members and a vote on any resolution will need a majority of that quorum to pass.

Funding

The SMSS shall be a not-for-profit organization primarily funded on a yearly basis by the College of Medicine Dean's Office at the University of Saskatchewan and SMSS student membership fees. The fiscal year shall be regarded from 1 July to the following 31 June. The budgetary request documentation submitted to the College of Medicine CFO or COO shall be managed by the Vice-President Finance with aid from the SMSS President and/or Executive. For more information on funding, see the SMSS Policies Package.

IV.I: EXECUTIVE COUNCIL POSITIONS

There shall be sixteen (16) positions on the Executive Council of the SMSS:

1. SMSS President (Chair of the SMSS Executive Council)
2. Vice President Internal Saskatoon Sr. (Co-chair Internal Division)
3. Vice President Internal Regina Sr. (Co-chair Internal Division)
4. Vice President External Sr. (Chair External Division)
5. Vice President Academic Sr. (Chair Academic Division)
6. Vice President Advocacy Sr. (Chair Advocacy Division)
7. Vice President Finance (Chair Finance Division)
8. Vice President Communications (Chair Communication Division)
9. Vice President Academic Jr.
10. Vice President Internal Regina Jr.
11. Vice President Internal Saskatoon Jr.
12. Vice President External Jr.
13. Vice President Advocacy Jr.
14. Past President
15. Past Vice President Internal Regina
16. Past Vice President Internal Saskatoon

Of these sixteen officers, thirteen (13) will be voting members on the Executive. The Past President and Past Vice President Internals, Regina and Saskatoon shall serve as advisory members of the Executive and shall not receive voting rights on the Executive. A description of voting members on the Executive is also presented in the Organizational Flow Chart below. A description of the roles of each SMSS Executive Officer position is outlined in the SMSS Working Documents.

IV.II: SMSS COUNCIL POSITION

The Academic, Advocacy, External, and Internal divisions shall be chaired by the respective Vice-President(s) (Sr, if applicable) and populated by SMSS Officers. Barring exceptions, the SMSS Officer positions will number fifty-eight (58). A single person, regardless of the number of positions they hold,

shall not be granted more than one (1) vote. Every person in a voting position, regardless of seniority, shall hold a vote at division meetings.

The SMSS Officer Positions are:

- Class Representatives (Med I, II, III & IV)
- Fundraising Representatives (Sr./Jr.)
- Global Health Liaison (GHL; Sr./Jr.)
- Government Affairs and Advocacy Committee (GAAC) Representatives (Sr./Jr.)
- Equity, Diversity, and Inclusivity Representative (EDI; Sr./Jr.)
- Environmental and Sustainability Representative (ESR; Sr./Jr.)
- Indigenous Health Representative (IHR; Sr./Jr.)
- Regina-Saskatoon Liaison
- Research Representative
- Social Representatives (Regina and Saskatoon)
- Sports Directors (Sr./Jr.)
- Student Groups Coordinator (SGC; Sr./Jr..)
- Wellness Representative
- University of Saskatchewan Students' Union's Member of Student Council (USSU MSC).

A description of voting members on the Council is presented in the Organizational Flow Chart(Appendix 1). A description of the roles of each SMSS Council Officer position is outlined in the SMSS Working Documents.

IV.III: AUXILIARY POSITIONS

SMSS Auxiliary Positions are not considered voting members at Council but must attend Council Meetings. The Auxiliary positions sit on the External division and represent the SMSS at meetings of their respective organizations. There will be six (7) Auxiliary Positions, barring exceptions.

The SMSS Auxiliary Positions are:

- Health Sciences Students' Association (HSSA) Representatives (Sr./Jr.)
- Local Exchange Officer (LEO; Sr./Jr.)
- Saskatchewan Medical Association (SMA) Representatives (Sr./Jr.)
- Prairie MD Ambassador

A description of each SMSS Auxiliary Position is presented in the Organizational Flow Chart, and each of its roles is outlined in the SMSS Working Documents.

IV.IV: ADVISORY POSITIONS

There are three SMSS Advisory members:

- Past President

- Past Vice-President Internal Regina
- Past Vice-President Internal Saskatoon.

These positions sit on the SMSS Executive and on the SMSS Council but do not have votes on either governing body.

IV.V: POSITIONS BY DIVISION

The following is a summary of the Executive and six (from 5) SMSS Divisions and the Officers and Auxiliary position holders that populate them.

Executive Council

- SMSS President (Chair),
- VP Academic Sr. & VP Academic Jr.
- VP External Sr. & VP External Jr.
- VP Internal Saskatoon Sr. & VP Internal Saskatoon Jr.
- VP Internal Regina Sr. & VP Internal Regina Jr.
- VP Advocacy Sr. & VP Advocacy Jr.
- VP Communications
- VP Finance
- Past President
- Past VP Internal Regina
- Past VP Internal, Saskatoon.

Academic Division

- VP Academic Sr. (Chair)
- VP Academic Jr.
- Med I Class Representatives (2)
- Med II Class Representatives (2)
- Med III/IV Representatives (3-5 for each year)
- Research Representative.

Advocacy Division

- VP Advocacy Sr. (Chair)
- VP Advocacy Jr.
- Government Affairs and Advocacy Committee (GAAC) Representatives (Sr./Jr.)
- Global Health Liaisons (GHL; Sr./Jr.)

- Equity, Diversity, and Inclusivity Representative (EDI; Sr./Jr.)
- Environmental and Sustainability Representative (ESR; Sr/Jr)
- Indigenous Health Representative (IHR; Sr./Jr.).

External Division

- VP External Sr. (Chair)
- VP External Jr.
- Health Sciences Students' Association (HSSA) Representatives (Sr./Jr.)
- Saskatchewan Medical Association (SMA) Representatives (Sr./Jr.)
- USSU MSC.
- Prairie MD Ambassador

Finance Division

- VP Finance (Chair)
- VP Internal Saskatoon Sr.
- VP Internal Regina Sr.
- SMSS President
- One other Executive Officer (by choice).

Internal Division

- VP Internal Saskatoon Sr. (Co-Chair) & VP Internal Regina Sr. (Co-Chair)
- VP Internal Saskatoon Jr. & VP Internal Regina Jr.
- Fundraising Representatives (Sr./Jr.)
- Regina-Saskatoon Liaison
- Saskatoon Social Representative & Regina Social Representative
- Sports Directors (Sr./Jr.)
- Student Groups Coordinator (SGC; Sr./Jr.)
- Wellness Representative.

ARTICLE V: AFFILIATED PERSONS AND ORGANIZATIONS

The SMSS will be affiliated with the Canadian Federation of Medical Students (CFMS), Medical Student Association of the West (MSAW), Canadian Medical Association (CMA), Health Science Students' Association (HSSA), Resident Doctors of Saskatchewan, Saskatchewan Medical Association (SMA), Saskatchewan Medical Council, and the University of Saskatchewan Students' Union (USSU). These

affiliations will allow the representatives of these organizations to attend all SMSS meetings as non-voting guests, without speaking rights, at the discretion of the SMSS President.

External Organizations & Membership Fees

- The SMSS Executive will use the Membership fees to pay registration fees for the Canadian Federation of Medical Students (CFMS) and the Medical Student Association of the West (MSAW) on behalf of its members, using a one-time payment per student for the entirety of their SMSS Membership period.
    - SMSS Members will be responsible for registering themselves with affiliated organizations, including the CFMS and MSAW, following the payment of their SMSS Membership Fees.
    - CFMS and MSAW membership fees will be documented by the VP of Finance and included in the financial reports in accordance with the SMSS Financial Policy.

ARTICLE VI: PROCEDURES AND POLICIES

The SMSS will follow Robert's Rules of Order at all general member and council meetings.

All general members have speaking rights at General Member Meetings. The minutes of Council Meetings and General Members meetings will be taken by the Vice-President Communications and will be made available on the SMSS website once the meeting minutes are approved by the Executive. These minutes will be password protected, and the password will be distributed to all SMSS General members following approval. At Council meetings, non-voting members will not be able to propose motions without a voting member to second their motion.

The rules contained in the current edition of Robert's Rules of Order will govern the SMSS in all disputes unless they are inconsistent with any special rules of order that the Councils adopt and choose to enforce. These must be written exceptions that are accessible and listed in a document on the SMSS website.

In addition to following Robert's Rules of Order, all members and Officers of the SMSS are expected to adhere to the two official governing documents of the SMSS:

1. **T**he SMSS Constitution
2. The SMSS Policies Package (Appendix 2)

The SMSS Policies Package carries the same authority as the Constitution and contains all supplementary policies and protocols ratified by the SMSS.

ARTICLE VII: MEETINGS AND TURNOVER

General Meetings

The Executive and the Council shall hold two all-member meetings each academic year.

1. Annual General Members Meeting (AGM)
2. Spring General Members Meeting (SGM).

The SMSS President shall act as Chair of both general member meetings or designate a suitable chair prior to the agenda being distributed.

An AGM will be held in the month of September or October and an SGM will be held in the month of March or April. Special General Meetings may be called by ordinary resolution of the Council or by a petition of forty (40) SMSS members received by the SMSS President. Notice of the time and place of a General Meeting will be posted no less than two (2) weeks before the meeting. All proposed amendments to the Constitution must be written and submitted to the VP Communications, who will post them to the SMSS website no less than one (1) week before a General Meeting. The Sr. Vice-President Internal Saskatoon is responsible for ensuring that an email containing the agenda and any attachments is sent to each General Member six (6) days before the General Meeting. No student group events will be permitted to be held at the same time as a General Meeting.

At General Meetings, SMSS Committee and Division Chairs will be required to present an update on their respective activities via a report submitted to the Vice President Communications no less than one (1) week in advance of the respective meeting. These reports shall be considered discussion points and must include General Division updates, Budget Updates, incoming Officer Turnover/Orientation, and New Division Business.

Division Meetings

Each division is expected to meet at a minimum once a month during the academic year to facilitate the submission of summary minutes to the SMSS Council Meeting Agenda. Exceptions to frequency may be made by the Division Head, and the rationale must be documented and provided within the summary of the Division minutes. Absences from Division Meetings are to be received by the Division Chair no less than one (1) day in advance.

Division Chairs are expected to organize meetings, ensure minutes are taken, and communicate with the Vice President Communications to book a meeting location and organize videoconferencing (if needed). All members of the Executive may act as ex-officio members and attend any division meetings.

Turnover

Outgoing Officers must refer to and adhere to the Accountability Policy (Specifically, Sections 2.3 & 2.4). Failing to do so shall result in the implementation of the Accountability Policy.

ARTICLE VIII: COMMITTEES

There are two categories of Committees in the SMSS.

1. SMSS Standing Committees: These are active all year and include the Student Curriculum Review Committee (SCRC), the SMSS Funding and Oversight Committee, the SMSS Global Health Committee, the Government Affairs and Advocacy Committee (GAAC), the Fundraising Committee, and the Student Wellness Committee. A description of each group and membership can be found in the SMSS Working Documents.

2. SMSS Ad Hoc Committees: These are formed to accomplish a specific task and must be resolved once the task is complete. Ad Hoc Committees may be formed by a successful simple majority motion at any Executive Council or Council Meeting. Ad Hoc committees may be resolved at any point in their mandate by a simple majority vote of the members of the committee or by a simple majority vote of the Executive Council. Ad Hoc Committees must be chaired by an SMSS Officer and, upon resolution, the chair must present in writing the committee's accomplishments to the SMSS Executive, that shall share the successes at their discretion.

ARTICLE IX: ELECTIONS

Election Administration

All elections of SMSS Officers will be run by the VP Internal Saskatoon Sr. and Jr., who will act as SMSS Elections Officers in accordance with the SMSS Elections Policy.

Election Cycles

There are two sets of SMSS Elections:

1. Fall Elections
2. Spring Elections

There are multiple rounds of elections for each of these. All SMSS members, including those in the MD/MBA and MD/PhD programs, will be eligible to participate in SMSS elections. For more information, refer to the Policies.

Eligibility and Voting

All junior position holders will be expected to serve a consecutive term as senior position holders and are ineligible for election to any other position with the exception of SMSS President during Spring Elections. If a junior position holder is elected SMSS President, this person would be required to resign from the senior position and act as an advisor to both the incoming junior position and senior position (elected in a subsequent round of elections) that they vacated. All SMSS General Members will be eligible to vote in all elections except elections for Class Representatives (which will be solely by individual classes).

For details on SMSS elections, campaign policies, and voting policies, please see the SMSS Elections Policy.

IX.I: BY-ELECTIONS

By-elections are run as needed between scheduled elections to fill vacant Officer positions. Positions may be vacated due to early withdrawal from a position or a vote of non-confidence. Vacant positions should be filled as soon as possible. By-elections will follow the same format and policies outlined in the SMSS Elections Policy.

A bi-election may also be called if necessary to fill the role of IHR, should no Indigenous applicant present themselves during the Fall elections cycle, as this role is to remain unfilled if no Indigenous candidates apply.

IX.II: TEMPORARY POSITIONS

The Executive Council may motion to create a temporary position at any time deemed necessary. Upon approval by a 2/3 vote of the Executive Council, the new position shall be created and filled by a call for applications in the same manner as Auxiliary Positions. The successful temporary position candidate shall become a non-voting member of the Council, and the position shall terminate at the time of the next general election. A temporary position may also be terminated at any time by approval of a two-thirds vote of the Council.

ARTICLE X: REMOVAL FROM OFFICE

X.I: REMOVAL OF COMMITTEE REPRESENTATIVES

SMSS Committee Representatives may be removed from their positions by a three-fourths vote of Council. A vote of removal will be triggered upon petition to the President by five SMSS Officers. The representative in question will be informed by the President of the upcoming vote no less than five days before the vote and will be offered an opportunity to resign. Discussion on the removal of the representative shall not be minuted and the vote shall be by secret ballot.

X.II: REMOVAL OF SMSS OFFICERS

Officers may be removed from their positions by the enactment of the SMSS Accountability Policy. The SMSS President may only be removed from Office by petition. Such a petition would include the signatures of 50%+1 of the General Members of the SMSS and would be submitted to the Vice President Internal Sr. Saskatoon, who would bring it to a special meeting of SMSS members. The President may be removed by resolution of a two-thirds (⅔) majority of those assembled at the special meeting.

X.III: REMOVAL OF CLASS REPRESENTATIVES

Class Representatives may be removed from their positions by enactment of SMSS Policy Accountability Policy & Protocol or by a three-fourths majority vote of the members in their respective class. Such a vote would be conducted at a class meeting chaired by the SMSS President (or other SMSS Executive designate) following a petition of no less than ten members of the respective class to the SMSS President. Discussion on the removal of the representative shall not be minuted and the vote shall be by secret ballot.

ARTICLE XI: AMENDMENT OF THE DOCUMENTS OF THE SMSS

The SMSS Constitution and SMSS Policies Package may only be amended at a General Meeting of the SMSS. Proposed amendments to the Constitution must be submitted and posted as part of the meeting agenda no less than one week prior to the Meeting.

The SMSS Working Documents may be amended at any council meeting by a simple majority vote. The Vice-President Communications shall curate a list of any amendments passed at Council Meetings in the interim between General Meetings. They shall present any new amendments as points of discussion at the General Meeting following the amendments being made.

ARTICLE XII: DISSOLUTION

In the event of the dissolution of the SMSS, its property and assets will, after payment of all liabilities, be held in trust by the College of Medicine, University of Saskatchewan until such time as a new society with a similar mandate is formed. In the event of the dissolution of the College of Medicine, the property and assets of the SMSS will, after payment of all liabilities, be donated to one or more recognized charitable organizations in Canada as decided by previous members.

APPENDIX 1: ORGANIZATIONAL FLOW CHART & VOTING RIGHTS

Due to the geographically distributed model of the College of Medicine, as well as a need to be available to train incoming junior members, certain roles may only be held by SMSS Members completing their training at certain sites. The Saskatoon-site specific roles include: Saskatoon specified Class Representatives, Saskatoon Social Rep, VP Internal Saskatoon Sr. & Jr. The Regina-site specific roles include: VP Internal Regina Sr. & Jr.,, Regina Social Rep., Regina Saskatoon Liaison, and Regina specified Class Representatives.

In order to be eligible to run for a site-specific position candidates must be able to provide confirmation that they will be located at that site during the majority of their term prior to the election, but they do not need to be located at that site at the time of the election. There are times when a student may change sites temporarily, for example, if a student joins the Saskatchewan Longitudinal Integrated Clerkship (SLIC) program or chooses to do an MBA or PhD between pre-clerkship and clerkship. For election purposes, the student's site will change based on where they are for the majority of the school year. For example, A SLIC student in Estevan will be considered to be at the Estevan site for their term, not Regina or Saskatoon.

SMSS Position	Vote at Council	Other Votes
SMSS President	Yes	Executive, various
SMSS VP Communications	Yes	Executive, various
SMSS VP Finance	Yes	Executive, various
SMSS VP Academic Sr.	Yes	Executive, various
SMSS VP Academic Jr.	Yes	Executive, various
SMSS VP Advocacy Sr.	Yes	Executive, various
SMSS VP Advocacy Jr.	Yes	Executive, various
SMSS VP External Sr.	Yes	Executive, various
SMSS VP External Jr.	Yes	Executive, various
SMSS VP Internal Regina Sr.	Yes	Executive, various
SMSS VP Internal Regina Jr.	Yes	Executive, various
SMSS VP Internal Saskatoon Sr.	Yes	Executive, various

SMSS VP Internal Saskatoon Jr.	Yes	Executive, various
SMSS Past President	No	AGM/SGM
SMSS Past VP Internal Regina	No	AGM/SGM
SMSS Past VP Internal Saskatoon	No	AGM/SGM
Class Representative, Med I (2)	Yes	Academic Div.
Class Representative, Med II (2)	Yes	Academic Div.
Class Representative, Med III (3-5)	Yes	Academic Div.
Class Representative, Med IV (3-5)	Yes	Academic Div.
Fundraising Rep. Sr.	Shared Vote	Internal Div.
Fundraising Rep. Jr.		Internal Div.

Equity, Diversity, and Inclusivity (EDI) Representative Sr.	Shared Vote	Advocacy Div.
EDI Representative Jr.		Advocacy Div.
Environmental & Sustainability Rep. (ESR) Sr.	Shared Vote	Advocacy Div.
Environmental & Sustainability Rep. (ESR) Jr.		Advocacy Div.
Indigenous Health Rep. (IHR)	Shared Vote	Advocacy Div.
IHR Jr.		Advocacy Div.
Global Health Liaison (GHL) Sr.	Shared Vote	Advocacy Div.
Global Health Liaison (GHL) Jr.		Advocacy Div.
Gov't Affairs and Advocacy C. (GAAC) Rep. Sr.	Shared Vote	Advocacy Div.

Gov't Affairs and Advocacy C. (GAAC) Rep. Jr.		Advocacy Div.
Regina-Saskatoon Liaison	Yes	Internal Div.
Research Rep.	Yes	Academic Div.
Regina Social Rep.	Yes	Internal Div.
Saskatoon Social Rep.	Yes	Internal Div.
Wellness Rep.	Yes	Internal Div.
Sr. Sports Director	Shared Vote	Internal Div.
Jr. Sports Director		Internal Div.
Student Groups Coordinator Sr.	Shared Vote	Internal Div.
Student Groups Coordinator Jr.		Internal Div.
USSU MSC	Yes	USSU Council, External Div.
Health Sci. Stud. Assoc. (HSSA) Rep. Sr.	No	AGM/SGM
Health Sci. Stud. Assoc. (HSSA) Rep. Jr.	No	AGM/SGM
Sask. Med. Assoc. (SMA) Rep Sr.	No	AGM/SGM
Sask. Med. Assoc. (SMA) Rep. Jr.	No	AGM/SGM
Local Exchange Officer (LEO) Sr.	No	AGM/SGM
Local Exchange Officer (LEO) Jr.	No	AGM/SGM
Prairie MD Ambassador	No	AGM/SGM

APPENDIX 2: SMSS POLICIES PACKAGE

I. SMSS ACCOUNTABILITY POLICY & PROTOCOL
II. SMSS FALL FORMAL PROTOCOLS
III. SMSS SAFETY & INCLUSION
IV. SMSS SPECIAL EVENT POLICY
V. SMSS STUDENT FEE POLICY
VI. SMSS STUDENT TRAVEL AWARD PROTOCOL